

November 12, 2025

Hildebrandt & Cerwinske met as part of the Bremer-Waverly Law Board in the Law Center at 9:00 a.m. Minutes recorded by Dan Pickett, Sheriff. Brunkhorst attended as a guest.

The Bremer County Board of Supervisors met in session on Tuesday, November 12, 2025 in the Courthouse, Waverly, Iowa, at 9:30 a.m. Hildebrandt, Cerwinske, Brunkhorst present. Cassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at:

https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Hildebrandt. Cerwinske moved/Brunkhorst second to approve the agenda.

Brunkhorst moved/Cerwinske second to approve the 11/4/25 minutes.

Cerwinske moved/Brunkhorst second to approve claims as listed below and authorize Auditor to issue checks.

Cerwinske moved/Brunkhorst second to approve payroll changes for Community Based Services (CBS) staff: Kayla Biggerstaff from Direct Care Staff II \$19.68/hr./\$11.81/hr. sleep time to Compliance Officer \$25/hr./\$25/hr. sleep time, promotion effective 11/13/25; Sary Stewart from Direct Care Staff \$21.54/hr./\$13.20/hr. sleep time to Billing and Accounts Clerk \$25/hr./\$25/hr. sleep time, promotion effective 12/1/2025; London Nelson, Direct Care Staff from \$16.74/hr./\$10.25/hr. sleep time to \$16.99/hr./\$10.35/hr. sleep time, step increase effective 11/27/25; Steffan Friest, Direct Care Staff from \$14.50/hr./\$9.80/hr. sleep time to \$14.75/hr./\$9.90/hr. sleep time, step increase effective 11/25/25; Jovany Kaleka, Direct Care Staff from \$16.74/hr./\$10.25/hr. sleep time to \$16.99/hr./\$10.35/hr. sleep time, step increase effective 11/21/25; Alexis Scholbrock, Direct Care Staff from \$14.97/hr./\$10.05/hr. sleep time to \$15.22/hr./\$10.15/hr. sleep time, step increase effective 11/17/25.

Brunkhorst moved/Cerwinske second to adopt RESOLUTION NO. 25-95 Fund Transfer. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfers per FY26 Budget: From General Basic to Secondary Roads Fund \$269,060. So passed and adopted this 12th day of November, 2025.

Cerwinske moved/Brunkhorst second to adopt RESOLUTION NO. 25-96 Fund Transfer. WHEREAS, Section 331.432 of the Code of Iowa requires the Board of Supervisors of Bremer County Iowa to authorize the transfer of funds by resolution; BE IT RESOLVED, that the Board of Supervisors authorizes the following transfers per FY26 Budget: From Rural Basic Fund to Secondary Roads Fund \$1,079,719. So passed and adopted this 12th day of November, 2025.

Board held a discussion to plan for attending the annual District II Supervisor meeting.

Adam Hoffman, Treasurer, entered.

Board discussed a request received from a local developer asking for a “round table” meeting to brainstorm ideas for building incentives.

Aaron Betts, Assessor & Heather Moe, Assessor Assistant / Credits & Exemptions Clerk, presented 2025 Family Farm Tax Credit Applications. Brunkhorst moved/Cerwinski second to approve 17 Family Farm Tax Credit Applications and disallow 2 as recommended by the Assessor’s Office.

Finance Director Johansen sought direction from the board in regard to scheduling FY27 budget meetings with outside agencies. The process for establishing elected official salaries without a Compensation Commission was also briefly discussed.

Board/Committee updates: Brunkhorst shared topics of discussion on the upcoming EMS Advisory Council meeting agenda. Hoffman exited.

Board met with Landon Moore, County Engineer, to consider an ordinance and for a weekly department update. Cerwinski moved/Brunkhorst second to open the Public Hearing for the Second Reading of Ordinance #25-06, an ordinance setting procedures for establishment and enforcement penalties for no parking zones. Ayes: Hildebrandt, Cerwinski, Brunkhorst. Nays: None. Moore shared questions received from Waverly Newspapers’ reporter. Cerwinski moved/Brunkhorst second to close the Public Hearing. Ayes: Hildebrandt, Cerwinski, Brunkhorst. Nays: None. Brunkhorst moved/Cerwinski second to approve the Second Reading and Set the date of Third Reading of Ordinance #25-06 to 11/18/25 at 10:00 a.m.

No action taken on the final pay estimate for project LFM-L-8-125—7X-09 for HMA paving between V56 & V62.

Board/Committee updates: Cerwinski reported meeting as part of the Bremer County Comprehensive Plan Update Task Force, the building committee for the proposed Phase II Courthouse addition/remodel and shared an update on the ISAC’s Amicus Brief; Hildebrandt attended the Iowa Counties Information Technology Advisory Board.

Board recessed until 1:00 p.m.

Board canvassed the 1st Tier of the County Canvass of Votes for the 11/4/25 City/School Election.

Steven Jordan, Auditor’s Office Election Clerk, present.

Brunkhorst moved/Cerwinski second to adopt RESOLUTION NO. 25-97 ORDERING an ADMINISTRATIVE AUDIT of the 2025 CITY / SCHOOL ELECTION. WHEREAS, the Bremer County Auditor’s office administered the City/School Election on November 4th, 2025, which included the #3 Dayton/Sumner No. 2/City of Sumner and #13 Waverly Ward 4 precincts in Bremer County, Iowa. WHEREAS, Bremer County Commissioner of Elections, Shelley Wolf, has requested the Board of Supervisors approve her request to conduct an Administrative Audit on the #3 Dayton/Sumner No. 2/City of Sumner and #13 Waverly Ward 4 precincts. The Administrative Audit will ensure the accuracy of the counted votes affecting 2 ballots in #3 Dayton/Sumner No. 2/City of Sumner and 1 ballot in #13 Waverly Ward 4. LET IT BE RESOLVED, by the Bremer County Board of Supervisors that a recount of said precincts be ordered and that the County Auditor & Commissioner of Elections

be authorized to conduct said audit as prescribed by the Code of Iowa, 50.50. PASSED AND ADOPTED this 12th day of November, 2025

Cerwinske moved/Brunkhorst second to adjourn at 1:26 p.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the November 12, 2025 meeting of the Bremer County Board of Supervisors.

Dewey Hildebrandt, Chairman

Attest: _____
Shelley Wolf, Auditor

Claims Publication Summary 11/12/25:

| | | | |
|-------------------------------------|----------------------------------|-----------|---|
| AGCO Finance - AGCOPLUS | Parts | 2,234.45 | |
| Allegiant Technology | Cloud Faxing | 50.26 | |
| Alliant Energy - IP&L | Utilities | 649.07 | 3 |
| Amazon Capital Services | Equipment | 742.12 | 2 |
| AT&T Mobility | Mobile Data | 507.78 | |
| Black Hills Energy | Utilities | 45.06 | |
| Blackhawk Environmental Testing Inc | Testing Services | 7,589.38 | |
| Blacktop Service Co | Asphalt Patching | 5,775.00 | |
| BMC Aggregates LC | Road Rock | 247.85 | |
| Bremer Co Finance | Workman's Compensation Insurance | 24,641.00 | 3 |
| Bremer Co Sheriff | Service Of Notice | 800.53 | |
| Bremer County Library Assoc | Library Association Technology | 5,000.00 | |
| Br-Waverly Law Enforcement Brd. | Budget Allocation | 19,658.08 | |
| Butler Co Rec | Utilities | 373.32 | |
| Butler-Bremer Communications | Phone/Internet Service | 168.30 | 2 |
| Calhoun-Burns & Assoc Inc | Professional Services | 13,027.50 | 4 |
| Charm-Tex Inc | Inmate Supplies | 1,356.30 | |
| City Of Denver | Library Allocation | 15,735.66 | |
| City Of Readlyn | Library Allocation | 9,782.59 | |
| City Of Sumner | Library Allocation | 10,991.02 | |
| City Of Tripoli | Library Allocation | 8,645.00 | |
| Cooley Sanitation/Cooley Pumping | Landfill Waste Disposal | 1,900.00 | 2 |
| Crawford Supply Co | Commissary Supplies | 31.92 | |
| Crystal Heating & Plumbing Inc | Grounds Maintenance | 420.00 | |
| Elsamiller Electric Co | Electrical Repair | 106.44 | |
| Esri | Annual Software Maintenance | 2,790.00 | |
| Farmers Win Coop | Fuel | 1,418.70 | 2 |
| Force America Distributing LLC | Parts | 2,633.97 | 6 |
| GFC Leasing - Wi | Copier Lease | 313.16 | 2 |
| Gordon Flesch Co Inc | Copier Lease | 62.92 | 2 |
| Grainger | Parts | 49.71 | |
| Hawkeye Fire & Safety Co | Fire Extinguisher Inspection | 727.75 | 2 |
| Hi-Way Products Inc | Misc. Supplies | 395.00 | |
| HLW Engineering Group | Inspection/Sampling Fees | 3,769.00 | |

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|----------------------------------|--------------------------------|------------|---|
| IA County Attorneys Assoc | Registration Fees | 90.00 | |
| ICAP | Insurance | 921.00 | |
| IMWCA | Workers Comp. Premium | 6,457.00 | |
| Interstate Billing Service Inc | Parts/Service | 2,478.13 | |
| Iowa Regional Utilities Assoc | Utilities | 233.24 | |
| ISAC | Legal Services | 500.00 | |
| ISU Extension | Education Fees | 90.00 | |
| Janesville Public Library | Library Allocation | 8,982.55 | |
| Jerry Roling Mts Inc | Vehicle Maintenance | 338.37 | |
| John Deere Financial | Equipment/Maintenance Supplies | 216.66 | |
| Kc Auto Body Ltd | Vehicle Repair | 2,018.10 | |
| Keefe Supply Co | Commissary Supplies | 2,349.90 | |
| Kip Ladage | Medical Examiner | 172.50 | |
| Leonard J Schmidt | Camp Collector Fees | 366.00 | |
| Liddle's EcoWater Systems | Bottled Water | 87.00 | 3 |
| Mary Dietz | Reimbursement | 41.53 | |
| MercyOne Waverly | Medical Examiner | 62.50 | |
| MHC Kenworth | Equipment Supplies | 1,876.69 | 4 |
| MidAmerican Energy Co | Utilities | 411.90 | 3 |
| Miller Hardware | Maintenance Supplies | 824.67 | 3 |
| Miron Construction Co., Inc. | Courthouse Construction | 238,744.51 | |
| NE IA Community Action Corp | October 2025 Services | 489.63 | |
| Occ Health MercyOne Med Group Ne | Contract Nursing | 1,125.00 | |
| Pamela Youngblut | Mileage Reimbursement | 46.75 | |
| Pesticide Bureau - IDALS | Pesticide Applicator Renewal | 15.00 | |
| Pitney Bowes Bank Inc | Postage | 2,715.25 | |
| Plainfield Public Library | Library Allocation | 8,557.71 | |
| Premiere Auto Wash | Vehicle/Equipment Maintenance | 10.00 | |
| Relx Inc DbA LexisNexis | Subscription Fees | 535.00 | |
| Riley's Inc | Office Supplies | 13.95 | |
| Sadler Power Train Inc | Software Renewal | 3,814.54 | 4 |
| Scott Pharmacy Inc | Inmate Prescriptions | 193.77 | |
| Shield Technology Corp | Annual Software | 7,120.00 | |
| Stan's Small Engine Repair Inc | Equipment Supplies | 131.01 | |
| State Hygienic Laboratory | Water Tests | 2,561.50 | |
| Storey Kenworthy /Matt Parrott | Office Supplies | 421.50 | |
| Sumner Municipal Utilities | Utilities | 577.50 | 2 |
| Tatroe Electric Inc | Electrical Services | 834.80 | 2 |
| Thomson Reuters - West | Education Materials | 788.00 | |
| Titan Machinery Inc | Parts/Service | 2,442.00 | |
| T-Mobile | Equipment | 572.70 | |
| Truck Center Companies | Parts | 485.41 | 5 |
| Tyler Technologies Inc | Annual Software Agreement | 951.88 | |
| Us Cellular Corp | Cell Service | 129.16 | |
| Vanguard Publishing Co LLC | Public Hearing Publication | 21.80 | |
| Velda J Lillibridge | Camp Collector Fees | 85.50 | |
| Verizon Connect | GPS | 596.00 | 2 |
| Verizon Wireless | Phone Service | 14.04 | |

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|--------------------------------|----------------------------------|------------|---|
| Visa | Business/Education Expenses | 2,492.43 | 2 |
| Waverly Health Center | Dot Drug Screens | 105.00 | |
| Waverly Industrial Rehab | Occ Health Services | 420.00 | 2 |
| Waverly Library | Library Allocation | 32,305.47 | |
| Waverly Newspapers | Public Hearing Publication | 15.57 | |
| Waverly Utilities | Utilities/Phone Service | 155.87 | 2 |
| Wellmark BCBS Of IA | Insurance Claims | 18,095.43 | |
| Windstream Corp | Trunking Expense | 207.46 | |
| Woodman Controls Co | Preventative Maintenance | 612.06 | |
| Ziegler Inc | Equipment Repair | 13,386.14 | 9 |
| | Total | 512,945.92 | |
| Assessor | | | |
| Jill Eckenrod | Mileage Reimbursement | 165.00 | |
| Pitney Bowes Bank Inc | Postage | 27.06 | |
| | Total | 192.06 | |
| CBS | | | |
| Alison Cusick | Fuel Reimbursement | 15.03 | |
| Crystal Heating & Plumbing Inc | Grounds Maintenance | 187.50 | |
| Eide Bailly LLP | Legal Services | 198.45 | |
| GFC Leasing - WI | Copier Lease | 107.01 | |
| IACP | Membership Dues | 4,388.00 | |
| IcareManager, LLC | Documentation Software | 875.00 | |
| Pitney Bowes Bank Inc | Postage | 19.34 | |
| Polk's Lock Service Inc | Locksmith Services | 83.00 | |
| Reagan Mulder | Reimbursement- Chauffeur License | 29.50 | |
| Storey Kenworthy /Matt Parrott | Medical/Office Supplies | 690.10 | |
| The Shredder | Document Shredding | 48.00 | |
| Tiffany Schmidt | Reimbursement- Chauffeur License | 15.50 | |
| Waverly Industrial Rehab | Occ Health Services | 420.00 | |
| Waverly Utilities | Utilities/Phone Service | 693.28 | |
| | Total | 7,769.71 | |
| | Grand Total | 520,907.69 | |